



MINUTES

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Troy Bier, Member  
John A Krings, President

**SPECIAL MEETING**

December 8, 2020

LOCATION: Thomas A. Lenk Educational Services Center, 510 Peach Street, Wisc. Rapids, WI  
Conference Room A/B

TIME: 4:00 p.m.

COMMITTEE MEMBERS PRESENT: John Benbow, Jr., Troy Bier, Katie Medina, and  
John Krings

ADMINISTRATORS PRESENT: Craig Broeren, Daniel Weigand, Ronald Rasmussen

OTHERS PRESENT: Steve Kieckhafer, Sandra Hett, Maurine Hodgson

The Business Services Committee met for the purpose of interviewing construction management firms and to select a company to recommend to the Board of Education for approval in preparation of a referendum tentatively anticipated for April, 2021. The chosen construction manager will be responsible for reviewing and assessing budgets, assisting in pre-referendum and referendum communications and engagement, as well as providing construction management services for the successful completion of the projects approved under the referendum. The Board of Education will make a final decision at an upcoming December Board meeting about whether to pursue placing referendum questions on the April, 2021 ballot after they have analyzed community survey results stemming from survey questions posed to community stakeholders during the month of November, 2020.

Interviews were conducted with the following construction management firms, each having 30 minutes to present detailed information about their services and proposal:

- 1) CG Schmidt
- 2) Findorff
- 3) Kraus-Anderson
- 4) Miron Construction

Committee members and the administration had an opportunity to ask questions of the firms.

Following the presentations, Committee members debriefed with administration on each firm's presentation and proposal. Steve Kieckhafer, Architect with Plunkett Raysich Architects, assisted the Committee in evaluating the fee structures proposed by each company.

The District will incur no costs from any selected firm until a decision is made to proceed to referendum; certain proposals submitted have referendum support included in the overall proposal at no cost. Construction management fees in these instances would only apply if the bond issue referendum successfully passes.

The Committee expressed appreciation for all of the information shared by each of the construction management firms. After a lengthy discussion around all of the presentations, the Committee made a decision to recommend Miron Construction to the Board for approval.

**Motion by Katie Medina, seconded by Troy Bier to select Miron Construction as the construction management firm to be recommended to the Board of Education for approval in preparation of a referendum tentatively anticipated for April 2021, and ultimately only if the Board takes action to move forward with a referendum. Motion carried unanimously.**

The meeting adjourned at 7:44 p.m.